

Finance Report March 2021

a) Financial Records for Last Month and Note Balances:

February Receipts

| Date | Details | Gross |
|-----------------|-------------------------|------------------|
| 01.02.21 | Shed rent | 100.00 |
| 05.02.21 | Cemetery grant | 1,810.00 |
| 09.02.21 | VAT refund Q3 20/21 | 2,294.79 |
| 18.02.21 | Cemetery fees | 194.00 |
| 25.02.21 | Cemetery fees | 165.00 |
| February | MONTH TOTAL | 4,563.79 |
| | CUMULATIVE TOTAL | 86,835.76 |

February Payments

| Date | Details | No. | Gross | VAT | Net |
|-----------------|-------------------------|--------|------------------|-----------------|------------------|
| 01.02.21 | Toilets rates | DD | 123.00 | 0.00 | 123.00 |
| 02.02.21 | Toilets water | DD | 114.57 | 0.00 | 114.57 |
| 03.02.21 | Toilets electricity | DD | 265.67 | 12.65 | 253.02 |
| 04.02.21 | Clerk phone | DD | 6.85 | 1.14 | 5.71 |
| 08.02.21 | Broadband | DD | 33.00 | 5.50 | 27.50 |
| 08.02.21 | Contract payment | ONL015 | 1,061.65 | 0.00 | 1,061.65 |
| 08.02.21 | Cut up bench materials | ONL016 | 20.00 | 0.00 | 20.00 |
| 08.02.21 | Install three benches | ONL017 | 330.00 | 0.00 | 330.00 |
| 08.02.21 | Service mowers | ONL018 | 276.32 | 46.05 | 230.27 |
| 08.02.21 | Mileage | ONL019 | 50.85 | 0.00 | 50.85 |
| 08.02.21 | Zoom meeting subs | ONL020 | 14.39 | 0.00 | 11.99 |
| 08.02.21 | Cemetery course | ONL021 | 162.00 | 27.00 | 135.00 |
| 08.02.21 | Toilets | ONL022 | 220.00 | 0.00 | 220.00 |
| 08.02.21 | Toilet cleaning | ONL023 | 541.60 | 90.27 | 451.33 |
| 08.02.21 | Allotments water | ONL024 | 49.27 | 0.00 | 49.27 |
| 08.02.21 | Chapel water | ONL025 | 10.44 | 0.00 | 10.44 |
| 19.02.21 | Toilets electricity | DD | 138.82 | 6.61 | 132.21 |
| 22.02.21 | Playing fields water | DD | 38.34 | 0.00 | 38.34 |
| 28.02.21 | Wages | ONL026 | 123.50 | 0.00 | 123.50 |
| 28.02.21 | Wages | ONL027 | 342.76 | 0.00 | 342.76 |
| 28.02.21 | Wages | ONL028 | 613.99 | 0.00 | 613.99 |
| February | MONTH TOTAL | | 4,537.02 | 189.22 | 4,347.80 |
| | CUMULATIVE TOTAL | | 77,430.75 | 5,370.88 | 72,059.87 |

Cash Book Balance

| | | | |
|-------------------------|------------------------|-------------------------|------------------|
| 28 February 2021 | Current Account | Reserves Account | Total |
| | 40,861.90 | 28,675.53 | 69,537.43 |

b) To Approve:

- 15 hours overtime to be worked by the RFO regarding the 20/21 year end accounts process.
- February monthly contract £1,061.65.
- Tree pruning £40.00.
- Tree works £1,020.00.
- Mileage £37.80.
- Zoom monthly subscriptions & adverts £226.50.
- Councillor's course £15.00.
- February toilet cleaning £541.60.
- Donation £350.00.
- Donation £300.00.

c) Schedule of Payments:

- i. To approve the following cheques and payments:

| Details | Payment ref. | Amount (gross) |
|-------------------------------------|---------------------|-----------------------|
| Monthly contract | ONL029 | 1,061.65 |
| Tree pruning | ONL030 | 40.00 |
| Tree works | ONL031 | 1,020.00 |
| Mileage | ONL032 | 37.80 |
| Zoom monthly subscription & adverts | ONL033 | 226.50 |
| Councillor's course | ONL034 | 15.00 |
| February toilet cleaning | ONL035 | 541.60 |
| Donation | CHQ020 | 350.00 |
| Chapel water | CHQ021 | 300.00 |
| Toilets business rates | DD | 123.00 |
| Playing fields water | DD | 37.34 |
| Broadband and telephone | DD | 33.00 |
| Clerk telephone | DD | 7.12 |