

Finance Report March, 2022

a) Financial Records for Last Month and Note Balances:

February Receipts

Date	Payer	Details	Gross
01/02/22	Redhills Landscapes Ltd	Rental of Garage	100.00
08/02/22	Mr S Clayton	Internment Fee	122.00
16/02/22	A Lund	Cemetery Receipt	160.00
23/02/22	Parkinson & Jackson	Cemetery Receipt	20.00
24/02/22	DANFO UK Ltd	Public Convenience Charges	372.08
25/02/22	Hartnell Taylor	Cemetery Receipt	50.00
February		MONTH TOTAL	844.08
		CUMULATIVE TOTAL	77,604.38

February Payments

Date	Payee	Details	No.	Gross	VAT	Net
03/02/22	M.Theare	Clerk Salary January	ONL	415.36	0.00	415.36
04/02/22	Go Cardless	Clerk Phone	DD	5.35	0.89	4.46
07/02/22	N Power	Toilets electricity – Dec.	DD	112.77	5.37	107.40
08/02/22	Plusnet	Broadband	DD	34.52	5.75	28.77
09/02/22	Octopus Energy	Chapel Electricity	DD	48.72	2.32	46.40
09/02/22	Water Plus	Toilets Water	DD	179.44	0.00	179.44
18/02/22	L Smyth	RFO Mileage Dec/Jan	ONL	70.20	0.00	70.20
18/02/22	C.Caudwell	Clerk Expenses	ONL	23.98	4.80	28.78
18/02/22	JP Lawrence	Monthly Contract	ONL	1,125.00	0.00	1125.00
18/02/22	B.Brockbank	February Salary	ONL	95.62	0.00	95.62
18/02/22	Beaver Tree Surg.	Cemetery Storm Damage	ONL	5,700.00	950.00	4750.00
21/02/22	N Power	Toilets Electricity January	DD	203.66	9.70	193.96
22/02/22	Water Plus	Cemetery Chapel	DD	24.53	0.00	24.53
22/02/22	M.Theare	February Salary	ONL	637.88	0.00	637.88
22/02/22	L.Smyth	February Salary	ONL	347.48	0.00	347.48
22/02/22	B.Brockbank	February Salary	ONL	123.50	0.00	123.50
22/02/22	C.Caudwell	February Salary	ONL	161.04	0.00	161.04
22/02/22	Carr Bank Garden	1 Shrub	ONL	7.99	0.00	7.99
February		MONTH TOTAL		9,321.84	978.83	8343.01
		CUMULATIVE TOTAL		54,082.24	2,727.08	56,809.32

*Paid

Cash Book Balance

	Current Account	Reserves Account	Total
28/02/22	58,155.51	28,678.16	86833.67

b) To Approve:

• L.Smyth – February Mileage	£42.12
• Zoom Video Communications	£14.39
• M.Theare – Westmorland Gazette Clerk Advert	£88.85
• CHB Surfacing Ltd. Cemetery Edgings/Tarmac Works	£4,158
• M.Theare - CALC – Clerk Induction Course 21/2/22	£20.00
• CALC – RFO VAT Course	£30.00
• M.Theare – CALC – Clerk Induction Course 28/2/22	£20.00
• DANFO – Toilet Cleaning	£541.60
• Invoco	£4.45
• JP Lawrence – Monthly Contract	£1,125
• Plusnet	£34.52
• B.Brockbank – Copper Beech Tree	£49.99
• Octopus Energy	£45.54
• M.Theare – March Salary (inc Pay award)	£934.80
• L.Smyth – March Salary (inc pay award)	£362.82
• B.Brockbank – March Salary (inc pay award)	£143.58
• C.Caudwell – April, 2021 to February, 2022 – Pay award	£88.10
• J.Cartmell – April, 2021 to September, 2021 – Pay Award	£33.73
• Drew Ford Garden Machinery	£218.43
• Anne-Marie Cade – Anti-Virus Software	£80.00

c) Schedule of Payments:

- i. To approve the following cheques and payments:

Payee	Details	Payment ref.	Amount (gross)
L Smyth	February Mileage Allowance	ONL	42.12
Zoom Video Communications	Cancellation of C. Caudwell License	ONL	14.39
M Theare	Clerk Advertisement	ONL	88.85
CHB Surfacing Ltd	Cemetery Tarmac Works etc	DD	4,158.00
M.Theare	Clerk Induction Course part 1	DD	20.00
CALC	RFO Vat Course	DD	30.00
M Theare	Clerk Induction Course Part 2	ONL	20.00
DANFO	Toilet Cleaning	DD	541.60
Invoco	Clerk Phone	DD	4.45
JP Lawrence	Monthly Contract	ONL	1,125.00
Plusnet	Broadband	DD	34.52
B.Brockbank	Copper Beech Tree	ONL	49.99
Octopus Energy	Chapel Electricity	DD	45.54
M Theare	March Salary	ONL	934.80
L.Smyth	March Salary	ONL	362.82
B.Brockbank	March Salary	ONL	143.58

C.Caudwell	2021-2022 Pay Award	ONL	88.10
J Cartmell	2021-2022 Pay Award	ONL	33.73
Drew Ford	Garden Machinery	ONL	218.43
Anne-Marie Cade	Anti-Virus Software	ONL	80.00